



Coleford Town Council

Events & Marketing Committee Tuesday 7 January 2020 Minutes

Attendees: Cllrs Penny, Kay, Lusty, S Cox, Holloway, C Elsmore & Brown

1. Apologies were noted from Cllr Barnham who due to a change of circumstances will stand down from this committee
2. Cllrs Penny & Holloway declared personal interest item 7
3. Cllr Penny's existing dispensation re item 7 was noted
4. To allow comment from the public.
There were no members of the public present
5. The minutes of 5 November 2019 were noted
6. To note matters arising from 5 November 19
The clerk noted the efficient delivery of the newsletter

7. To make recommendation re Coleford Town 2020 event programme

Recommendation

February	22	Sealed Knot commemoration (town centre)
	22	Mayor of Coleford charity dinner
March	19	TIC 4 th birthday
April	13	Carnival of Transport (town centre)
	26	St George's day parade
May	8-10	VE Day '75' commemorations
	9-17	Coleford area Walking Festival
	10	Faddle Fair (town centre)
June	13	Morris Dancing
	20	Public Services event (public services day is on 23 rd June)
	27	Armed Forces day event
July	11-12	Coleford Music Festival (town centre)
	24 – 9 Aug	Olympics
August	15	VJ Day '75' commemorations
	29	Skate Jam at Bells Field
	30	Faddle Fair (town centre)
	30	Busking Festival
September	11 20	Heritage open days (cap organise)
November	8	Remembrance
	14	Pride of Coleford awards
	28	Christmas lights / Faddle Fair (town centre)
December	5	Small business Saturday
March 2020	4	World Book day – Literary Event

Free Parking (6 x days allowed):

28th November, 5th December, 12th December, 19th December, plus two others

8. To make recommendation re Coleford 2020 Events leaflet

Recommendation

That a similar leaflet to last year is produced to include parish events on the back section

That a disposable place mat promoting events is produced to be distributed amongst the cafes & public houses in the parish. The costing for a child colourable option to be obtained

That beer mats are produced promoting events are produced and distributed in the parish



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**9. To make recommendation re Town Council communication working group
Recommendation**

A working party is created to review the full range of communication internal and external within the council. All members are invited to join.

**10. To explore possible links with local theatre groups
Recommendation**

Cllr Penny to supply a list of theatre groups & the Town Council to invite them to a meeting to discuss the possibilities of performances on the Bells Field during the year.